

WYOMISSING AREA SCHOOL DISTRICT 2012-4453

Minutes May 29, 2012

The regular meeting of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mrs. Butera, Mrs. Davis, Mr. Fitzgerald, Mrs. Helm (dep. 6:05pm), Mrs. McAvoy, Mr. Painter, Mr. Portner and Mrs. Seltzer (arr. 6:04pm).

Administrative Staff Present: Mr. Krem, Mrs. Mason, Mr. Fries, Mr. Jones, Ms. Lampe, Mrs. Schwenk, Mr. Stoltzfus and Mrs. Vicente.

Attendees: Carole Duran, Reading Eagle, Chelsea Melcher, Student Representative, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone and announced that an Executive Session was held prior to the meeting. Personnel was discussed and no action was taken.

The following meeting schedules and locations were announced:

- Policy/Personnel Committee Meeting – June 5, 2012, 5:00 p.m.
- School Board Business Meeting with Committee Reports – June 11, 2012, 6:00 p.m.
- Finance/Facilities Committee Meeting – June 20, 2012, 12:00 p.m.
- Technology Committee Meeting – June 20, 2012, 3:30 p.m.
- School Board Business Meeting – June 25, 2012, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. Davis also mentioned important upcoming end-of year events including the all-sports banquet, bacculaureate, and commencement.

RECOGNITION

Mr. Corbin Stoltzfus recognized the boys' tennis team for their season's accomplishments. Two boys' lacrosse players – Grayson Helm and Theodore Kolva were named by the Central Pennsylvania Chapter of the United States Lacrosse Assoc. as an All-American and Academic All-American respectively.

Mrs. Davis recognized the following retirees and presented each with an engraved clock and a resolution which is included in these official minutes.

- Support staff – Dorothy Lefever (18.5 years)
- Professional staff – Rita Belletti (13 years); Michael Farrara (33 years); Mary Hedbavny (11 years); Carol King (11 years); Dr.

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- Marcia Moyer (10 years); Victoria Wilson (19 years)
• Administrative staff – David Krem (2 years)

Mrs. Davis thanked Michele Fischetti and presented her with a bouquet of flowers in appreciation for her service of two years as PTA President. She then introduced Meghan Filoon who will take over the office of President.

Mr. Corey Jones announced the names of district students who attend the Berks Career and Technology Center and received recognition throughout the year as Student of the Quarter. In addition, Gabrielle Joyal was the gold medal winner for the Health Occupations Students of America State Competition and Matt Brackbill won first place at the Pennsylvania Regional High School Computer Fair.

Mrs. Davis thanked the student representatives, Chelsea Melcher, Doug Brown, and June Chiango for their service for the 2011-12 school year and presented each with a certificate of service.

Mr. Krem recognized the Teacher of the Year building representatives and presented each with a certificate. The representatives chosen by their respective faculties through a nominating and voting process conducted by the WAEA were: Kara Les, Librarian at Wyomissing Hills Elementary Center; Michele Hetrich, Grade 6 teacher at West Reading Elementary Center; and Michael Miller, Art teacher at the Jr./Sr. High School. Michael Miller was also chosen by the administration to represent the District at the state level for Pennsylvania Teacher of the Year 2013. Mr. Krem announced that he is one of the 12 finalists at the state level and is advancing to the next level of competition. Mr. Krem introduced Chris Winters who presented him with a citation on behalf of the office of Representative Thomas Caltagirone. Mr. Winters said that Michael is “the epitome of what we need in our schools to succeed in public education across the Commonwealth.”

The Board recessed at 6:20 pm for refreshments and reconvened at 6:38 pm.

PRESENTATIONS

Ms. Terri Lampe gave a presentation detailing the findings of the Athletic Fields Study Committee. The priority was to examine the fields closest to the Jr./Sr. High School. Findings indicate that the synthetic turf field is used significantly more than the grass fields and is less costly to maintain. The Board will be asked to consider the concept of replacing the current synthetic turf field which is nearing its life expectancy, expanding and converting the stadium field to synthetic turf, and creating the proposed Archive Room in the lobby entrance of the old wing of the high school. The intention is to raise the necessary funding through a capital campaign.

Mrs. Davis thanked the committee for their work and recommendations and

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noted that the Board received a letter from Coach Wolfrum supporting the recommendations.

PUBLIC COMMENT

Scott Jones suggested that if the concept is approved that the District considers using the services of Architerra since much of the preliminary planning and groundwork was done by them when the status of the fields was studied in 2007. It may be less expensive to receive updated cost figures from them rather than hiring a new consultant.

John and Melissa Phillips said they supported the concept as long as taxpayer dollars are not used to fund the project.

John Larkin agreed with Mr. & Mrs. Phillips, but said that the funds will be raised through a capital campaign

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. Portner, second by Mrs. McAvoy, the Board approved the following minutes.

- April 16, 2012 Business Meeting with Committee Reports
- April 30, 2012 Regular Business Meeting

Yeas: Bamberger, Butera, Davis, Fitzgerald, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

TREASURER'S REPORT

Upon a motion by Mrs. Seltzer second by Mr. Painter, the Treasurer's Report for April 2012 was accepted as presented.

Yeas: Bamberger, Butera, Davis, Fitzgerald, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon motion by Mrs. Butera, second by Mr. Painter, payment of bills for the month of April 2012 was approved.

Yeas: Bamberger, Butera, Davis, Fitzgerald, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

Mr. Krem reported that the Washington Post ranked Wyomissing Area Jr./Sr. High School as the top-ranked school in Pennsylvania.

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mrs. Seltzer, second by Mr. Portner, the Board approved the Curriculum/Technology agenda item as follows:

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1. Approved elementary student #203599 to complete 2011-12 school year without payment of tuition in accordance with Policy 202.
Background information: Parent moved from the District within 60 calendar days prior to the end of the school year.
2. Approved textbooks for 2012-13 for the following departments as per attached lists:
 - a. Mathematics - \$33,142.50
 - b. Social Studies - \$31,389.53
 - c. World Language - \$7,134.00
 - d. English - \$1,581.10
 - e. Health & PE - \$9,088.54
3. Approved homebound instruction for secondary student #202255 from May 18, 2012 to June 1, 2012 for five hours per week.

Yeas: Bamberger, Butera, Davis, Fitzgerald, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

**B. FINANCE/
FACILITIES**

Upon a motion by Mr. Painter, and second by Mrs. McAvoy, the Board approved the Finance/Facilities agenda items as follows.

During discussion, Mrs. Bamberger requested that item 7, the approval of Kozloff Stoudt for legal representation be voted on separately. Mr. Painter and Mrs. McAvoy agreed to the amended motion.

Mrs. Davis thanked WAEF and the West Reading Basketball Exchange for their donations.

1. Approved Budget Transfers in the amount of \$20,586.
2. Approved donation from Wyomissing Area Education Foundation in the amount of \$500 to be used towards the cost of the 6th grade Camp Conrad Weiser trip.
3. Approved donation from The Borough of West Reading Basketball Exchange in the amount of \$500.
4. Approved Berks County Joint Purchasing bids for classroom & office supplies, medical & nursing supplies and janitorial & Custodial supplies as follows.

Classroom & Office

Art Store, Inc. \$ 1,599.15
Cascade Sch. Supp. 1,793.28

Janitorial & Custodial

Calico Industries \$ 279.76
Central Poly Corp. 1,340.00

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Elgin School Supplies	34.52	Clean Image	1,194.72
Kurtz Bros.	4,400.74	Hassinger & Co.	228.80
Nat'l Art & Sch. Sup	1,224.99	Hillyard	16,859.95
Pyramid School Prod	2,102.03	Interboro Pack.Corp	1,848.00
Quill Corp	774.50	Interline Bds, DBA AmSan	34.50
S&S Worldwide	8.82	Jersey Paper Plus, Inc.	996.75
School Specialty	2,172.66	M.J. Earl	1,466.00
Std. Stationery Supply	386.68	Philip Roseneau	78.78
W.B. Mason	3,564.63	Pyramid School Prod	591.80
		Xpedx	1,590.50
Total	\$18,062.00		\$26,509.56

Medical & Nursing

Henry Schein, Inc.	\$	53.04
Medco		312.95
Moore Medical		96.28
Physician Sales & Service		86.20
School Health Corp		226.97
United Health Supplies		1,230.63
Wm MacGill & Co.		266.54
Total		\$ 2,272.61

5. Approved BCIU Agreement rates for 2012-13 programs and services – Alternative Education: \$79/hour, Emotional Support: \$164/hour. See attachments for Early Intervention and Special Education rates.

6. Approved Consolidated Engineers to provide professional design services for the upgrade of the JSHS boiler room. This includes the removal of the underground fuel oil storage tank and replacement of the Buildings and Grounds storage sheds for a total of \$49,000.

7. Approved transportation contract with Wilson School District for 2011-12 for services provided for student ID #205114.
Background information: This contract formalizes the previously agreed upon terms.

8. Approved Lease Schedule #011 with Apple, Inc. for Master Purchase Agreement #6893567.
Background information: This is a continuation of a program that began in 2000. This schedule is for a 4-year term and includes equipment cost and upgrades for servers networking equipment and Apple personal computers for faculty, staff and students district-wide.

9. Approved interscholastic student insurance premium in the amount of \$7,080.

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Background information: This is an increase of 3% from last year. Coverage is through American Management Advisors, Inc.

- 10. Approved submission of delinquent Per Capita tax in the amount of \$13,398 to Statewide Tax Recovery.

Background information: April 30, 2012 was the deadline for per capita payments under the penalty period. A complete list of the filing can be obtained from the Director of Business Affairs.

- 11. Approved Homestead/Farmstead Exclusion Resolution.

Background Information: PDE certified an amount of \$486,971.88 to be used for property tax reduction for 2012-13, which is an increase of \$1,897.61 from 2011-12. The assessed value reduction that must appear on each tax notice as a homestead exclusion for each approved homestead is \$5,788, which is an increase of \$49 from 2011-12. The real estate tax reduction amount applicable to each approved homestead for 2012-13 is \$165.36.

- 12. Approved Amended Resolution Allowing Payment of School Real Estate Taxes on an Installment Basis.

Background information: This amended resolution is a result of Act 25 of 2011 authorizing the collection and payment of school real property taxes, excluding interim or delinquent school property taxes, in installments from small business owners.

- 13. Approved Angel Helm as School Board Treasurer for the term July 1, 2012 to June 30, 2013 with no wage payments.

- 14. Approved consultant agreement with David P. Krem for the period July 1, 2012 to December 31, 2012.

Background information: Mr. Krem will provide consulting services to the District to assist in the transition of the Superintendent's position to his successor.

- 15. Adopted Final General Fund Budget for 2012-13.

1000 Instruction.....	\$15,926,745
2000 Supporting Services.....	9,114,114
3000 Operation of Non-Instructional Services.....	783,964
4000 Facilities, Acquisition & Construction.....	-0-
5000 Financing Uses.....	<u>3,975,650</u>
TOTAL GENERAL BUDGET EXPENSES.....	\$29,800,473

and that the Board re-enact the following local taxes for the 2012-13 school year:

- 1. Real Estate Tax..... 28.5673 Mills

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2. Local Services Tax (to a maximum of).....	\$10.00
Wyomissing Borough.....	\$5.00
West Reading Borough.....	\$5.00
3. Earned Income Tax.....	1.0%
4. Business Privilege Tax (to a maximum of)....	1.5 Mills
5. Per Capita Tax, Act 679 Capita Tax, Act 679..	\$5.00
6. Per Capita Tax, Act 511 (to a maximum of)...	\$10.00
Wyomissing Borough.....	\$5.00
West Reading Borough.....	\$5.00
7. Real Estate Transfer Tax (to a maximum of)...	1.0%
Wyomissing Borough.....	.5%
West Reading Borough.....	.5%

The budget includes all staff positions and salaries, and requires a .2828 mill tax increase.

Yeas: Bamberger, Butera, Davis, Fitzgerald, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

Upon a motion by Mr. Painter, and second by Mrs. Seltzer, the Board approved the Finance/Facilities agenda item as follows:

1. Approved Kozloff Stoudt for legal representation for the period July 1, 2012 to December 2, 2012.

Yeas: Butera, Davis, Fitzgerald, McAvoy, Painter, Portner and Seltzer.

Nays: Bamberger. Motion carried.

**C. PERSONNEL/
POLICY**

Upon a motion by Mr. Painter, second by Mrs. Seltzer, the Board approved the Personnel/Policy agenda items as follows:

1. RESIGNATION

a. Support Staff

- 1) **Marsha Blevins**, Cafeteria/Recess Monitor, WREC, resignation effective June 7, 2012.

2. LEAVES

a. Support Staff

- 1) **Claudia Walters**, Secretary-Facilities & IT Department, intermittent FML effective May 14, 2012 to a date to be determined.
- 2) **Mary Reinert**, Special Education Teacher, Jr./Sr. High School, FML extended to include May 14 and May 15, 2012 with a return to work date of May 16, 2012.

Background Information: FML was previously

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approved through May 11, 2012.

- 3) **Joseph Palubinsky**, Custodian, Jr./Sr. High School, FML, effective July 23, 2012 until a date to be determined.
- 4) **Michele Krick**, Instructional Aide, WHEC, unpaid leave October 22, 2012 to October 26, 2012.
- 5) **Jared Reigel**, Custodian, Jr./Sr. High School, intermittent FML effective May 22, 2012 until a date to be determined.

b. Professional Staff

- 1) **Jennifer Littlefield**, 4th Grade Teacher, WREC, FML effective May 29, 2012, returning the 2013-14 School Year.

Background: Ms. Littlefield was previously approved at the May 14, 2012 Board Meeting for FML effective August 20, 2012. The date has been changed.

3. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) **Brenda Phillips**, Teacher, Jr./Sr. High school, work outside contract hours for homebound instruction provided to student #202255 from May 18, 2012 to June 1, 2012, maximum of five hours per week at a rate of \$32/hour.

4. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST *(See Attached List)*

5. POLICIES

Second reading and adoption of the following policies:

- 211 Student Accident Insurance
- 808 Food Services
- 808.1 Charging Against Cafeteria Accounts
- 815 Acceptable Use of Technology

Yeas: Bamberger, Butera, Davis, Fitzgerald, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None

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HEARING FROM WAEA

Michael Miller reported on activities at Wyomissing Hills:

- Following their study of *Sadako and the Thousand Paper Cranes*, the fourth grade class is making origami cranes to mail to Japan to be placed at the Children's Peace Monument in Hiroshima Peace Park.
- Third grade researched their favorite famous person for their biography reports. Students wrote reports, created artwork and dressed up as their famous person.

Michele Hetrich reported on activities at West Reading:

- Sixth-graders heard a presentation on Syria and the Middle East then walked to Aladdin Restaurant to sample food from the region.
- Sixth-graders used their geometry skills to make kites on display hanging from the hallway ceilings.
- Fifth-graders participated in a Math Carnival to practice real-life math applications.
- Teachers and students worked at the bird feeder stand at the annual Earth Day festival at Happy Hollow and also compiled and sold cookbooks to raise funds to defray Camp Conrad Weiser.
- Fiesta Day celebrated Latin culture.

Michael Miller reported on the following activities at the Jr./Sr. High School:

- Maria Cosma was selected as Reading Eagle's Berks Best in Social Studies. WASD also had two finalists in Economics and Business: Ted Kolva and Maddy White.
- Four students appeared on BCTV to speak about their stock market simulation and national economics essay contest.
- *Colophon*, the yearbook was finished ahead of schedule. The book is in full color.
- *The Chariot*, the school newspaper, can now be printed in full color thanks to the Copy Center and is posted on the website, Facebook, and Twitter.
- The 15th annual Senior Video compiled by multi-media students highlighted seniors' lives from birth to their senior year. They also produced sports highlight videos for presentation at the All-Sports Banquet.
- Life skills and autistic support classes participated in the Special Olympics at Kutztown University.
- Anna Smith participated in the PMEA All-State Chorus and placed third in the Soprano II section.
- Postcards sponsored by Yuasa depicting the Japanese collaboration art project were distributed to the Board. The four murals are in place in Japan and in our library.

HEARING FROM AFSCME

None.

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**HEARING FROM
WAEF**

None.

**HEARING FROM
THE PTA**

Michele Fischetti reported that the PTA yard sale of storage items supplemented with food sales netted \$650. The remaining items will be offered for sale by the District on June 21. The PTA has a new website for the purchase of spirit wear. PTA receives a percentage of profits from the sales on the website.

**HEARING FROM
STUDENT
REPRESENTATIVE**

Chelsea Melcher gave the final report for the school year. She provided highlights on high school activities including athletic achievements, the YNOT awards for drama, the senior talent show, the prom and after-prom party.

ADJOURNMENT

A motion was made by Mrs. Seltzer, seconded by Mrs. McAvoy to adjourn at 7:23 p.m.

Corinne D. Mason
Board Secretary